

**Town of Georgetown  
Board of Zoning Appeals & Planning Commission Joint Meeting  
October 14, 2025  
@ 6:00 P.M.  
9111 State Road 64  
Georgetown, IN 47122**

**Pledge of Allegiance**

**Roll Call:**

Plan Commission : Chris Loop, Haley James, Garrod Sieveking, Jeff McCaffrey, and Craig Eberle.  
Not Present: Jason Parrish

BZA Board: Michael Mercer, Mike Davenport, Jeff McCaffrey, and Harris Douglas.

**Also in attendance:** Haley James - Secretary

**Not in attendance:** Reny Keener – Town Manager

**Approval of Minutes**

Plan Commission Minutes from July 21, 2025. – Garrod Sieveking made a motion to approve. Seconded by Jeff McCaffrey and approved 5-0.

BZA Minutes from August 5, 2025 – Michael Mercer made a motion to approve. Seconded by Jeff McCaffrey and approved 4-0.

**Agenda Items/ New Business**

**PC Agenda Item - PC Appointment for the BZA Board – Chris Loop**

Chris Loop nominated Garrod Sieveking to fill the vacant spot on the BZA board. This spot must be filled by a Plan Commission member, and the Plan Commission Board is who appoints him. Seconded by Jeff McCaffrey and approved 5-0.

We still have a vacant spot on the Plan Commission Board. Chris Loop will work on finding someone to fill it.

**Rules of Procedures Training--- Don Lopp – Beacon Street Consulting**

Don Lopp is back to give an update to both boards on the new Zoning Ordinance we are working on. Don Lopp has presented two rules of procedures for both boards to review. Don Lopp asks if anyone would like any changes to any of the documents presented, to let him know by November 7, 2025. Haley

James will send an email reminding everyone of this date and will provide Don Lopp's email address to everyone. Kristi Fox will do the final review, and we plan to adopt everything at the January meeting.

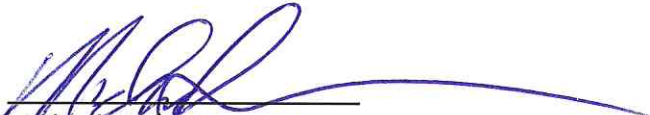
**Miscellaneous Business**


Nothing to report.

**Adjournment**

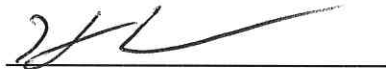
Garrod Sieveking made a motion to adjourn. Seconded by Michael Mercer and approved 10-0.

**Minutes Approved By:**

  
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Michael Mercer

  
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Mike Davenport

\_\_\_\_\_  
Jeff McCaffrey

  
\_\_\_\_\_  
Harris Douglas

  
\_\_\_\_\_  
Garrod Sieveking

**Attest:**

  
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Haley James, Secretary