

**Town of Georgetown  
Regular Meeting  
April 15, 2024  
6:30 P.M.**

**Pledge of Allegiance**

**Roll Call:**

Council members present: Chris Loop, Brandon Hopf, Jason Parrish, Doug Wacker, and Matt Nolan. Also attending: Kristi Fox, Bob Woosley, Julia Keibler, Haley James, Chief Travis Speece, and Reny Keener.

**Approval of Minutes**

Brandon Hopf made a motion to approve the Regular Town Council Meeting Minutes on March 18, 2024. Seconded by Doug Matt Nolan and approved 5-0.

Chris Loop made a motion to approve the executive session memorandum from March 29, 2024. Seconded by Doug Wacker and approved 5-0.

Jason Parrish made a motion to approve the executive session memorandum for April 9, 2024. Seconded by Chris Loop and approved 5-0.

**Clerk Treasurers Report**

Julia Keibler would like approval to allow Haley James to attend a class hosted by the DNR for floodplain managers in Indianapolis on May 14, 2024. Haley James must have this class completed by June 25, 2025. The class is free, but she would need a hotel and parking.

Doug Wacker made a motion to approve up to \$180.00 for Haley James to attend the hotel and parking expense for the NFIP class in Indianapolis on May 14, 2024, and to be paid from the General fund. Seconded by Chris Loop and approved 5-0.

Julia Keibler would like approval for Haley James's mileage reimbursement from attending the DNR class "Operation Stay Afloat" in Indianapolis on March 6, 2024, for \$137.78.

Brandon Hopf made a motion to approve Haley James's mileage expense for \$137.78 and to be paid from the General fund. Seconded by Jason Parrish and approved 5-0.

Julia Keibler had the first budget meeting with the DLGF on April 10, 2024. Everyone should start putting their budget requests together. They would like to schedule another meeting with them for mid-July. The adoption will still be in October.

Melissa Hayes from the SBOA wants to schedule the exit conference. The Council suggests giving Melissa a few available meeting dates. The Town Council is open to any day during the first week of June.

### **Chief Travis Speece**

Chris Loop made a motion to approve a \$26.44 hourly rate for Megan Leftwitch. Seconded by Matt Nolan and approved 5-0.

Officer Vogt is scheduled to attend the academy on April 29, 2024. Officer Lawson will be graduating from the academy this week, April 19, 2024. Chris Loop plans to attend.

The new police truck will be dropped off tomorrow to get upfitted.

We are still working on insurance for the Ford Explorer. Kristi Fox will be looking everything over.

### **Public Works**

#### **READI 2.0**

Our Region requested \$75 million; the Governor ended up giving our region \$45 million. Chris Loop and Brandon Hopf attended the presentation at the park on March 22, 2024 and were very pleased with how the park is expected to look. The RDA will release RFP's to the community on May 10<sup>th</sup> and we will have to have those turned in within 60 days. Reny Keener asks the Council if they would like to get an impact analysis done for the park project or wait to see if the RFP's ask for one. The Council suggests Reny Keener check around and get a quote from The Wheatley Group. The Town Council will have a special meeting after a quote is received.

#### **Electric Issue at the Ball Park**

Jason Parrish went to look at the park electric. Reny Keener will bring this item back to next month's meeting. He plans to get more quotes.

#### **Phoenix Truck Center**

We received this vehicle on March 5, 2024. The check engine light was on and there was a "hissing noise", and it was missing a 10 ft blue discharge hose. The truck went to Uhl Truck Sales, Dba Trivista in Palymra. The hissing noise was found to be an air leak, they straightened the steering wheel, and replaced a faulty nitrogen oxide sensor. The total cost was \$2,646.08.

A letter was sent to Phoenix Truck Center, and they responded and said they would pay half of this bill.

Doug Wacker made a motion to allow Reny Keener to accept the offer from Phoenix Truck Center to pay half of the service bill. Seconded by Brandon Hopf and approved 5-0.

We have several diesel trucks. We have been buying 2.5-gallon DEF and so quotes were obtained for 55 gallons. If broke down by a gallon Napa quoted \$4.54 and from Premier Ag, it would be \$5.45 per gallon. Currently buying 2.5-gallon jugs is \$5.19 per gallon. Reny Keener will check some other options.

### **Town Attorney**

Nothing to report.

### **Town Engineer**

#### **Maplewood Business Park Lift Station**

This item was tabled at last month's meeting. Bob Woosley recommends approving Riley's Excavating. The bids expire on May 20, 2024. The developer had a meeting and agreed to pay all sewer tap-in fees due as each building permit is pulled. Since a building is being donated the county is aware that sewer tap-in fees need to be paid prior to any transfer or permits being issued. Riley's did check out after Bob Woosley went through all their information.

The county will not be paying any tap-in fees. No one will be connecting until the fees have been paid. Additional meetings have been scheduled to discuss this. A lien has been secured on the Grove Park Apartments and we are working on preventing this from happening again.

Chris Loop made a motion to approve Riley's Excavating bid for \$322,221.52 for the Maplewood Business Park Lift Station and to be paid from the Wastewater Capital Improvement Fund. Seconded by Brandon Hopf and approved 5-0.

#### **Bid Opening for Corydon Ridge Rd Dual FM Check Valves & Legacy Springs/Rainelle Woods Lift Station Air Valves Installation Project**

This item will be tabled. No bids were received.

#### **1400 North Tucker Road Plumbing Quotes**

This will be the extension for Brookline Trail in Brookstone. The County will replace the culvert on North Tucker Road this summer and improve the road while Brookline Trail gets extended. The septic tank and lateral lines must be moved out of the way of 1400 North Tucker Road. The



homeowner has agreed and will connect into our sewer. The County will be paying for this. Bob Woosley received three bids for this work.

Jecker's: \$11,250.00

Shance Construction: \$14,971.60

Riley's: \$34,820.00

Bob Woosley thinks the County will go with Jecker's since they are the lowest bid. This is just an update for the Town. The Town does not need to do anything since the County will be paying for everything. This project should be completed by the end of the year.

### **Lois Lane-CCMG**

Duke Energy has completed all work required to relocate the poles. We are still waiting on Frontier to respond. Frontier still has their wires connected to the pole. We cannot apply for the next round of funding until this work is completed, documents have been submitted and approved by INDOT. Reny Keener will try to get ahold of Duke again.

Bob Woosley said a grading plan for Ashley Mariah Park will be ready this week. The easiest way to do this is to have a surveyor go out and set stakes.

### **Plan Commission**

Nothing to report.

### **Redevelopment Commission**

A Resolution for the purchase of 1650 Georgetown-Lanesville Road was approved and Reny Keener discussed a new grant available for this board that could supplement our current grants.

### **Agenda Items**

#### **Easement Agreement with Georgetown Fire/Maplewood Lift Station**

Jason Parrish made a motion to allow Chris Loop to sign the Easement Agreement between the Town of Georgetown and the Georgetown Township Fire Protection District. Seconded by Doug Wacker and approved 5-0.

#### **RFP for Security Cameras and Access Control**

Reny Keener had four different people come out to do site visits, but we only received two responses. The budget in the RFP was \$40,000.00. This would allow access to four doors, three panoramic cameras for the outside of the building, one in front of the shop, one behind it, and one to go in the garage. Four cameras for inside the building with two of those cameras in the

front shop and the other two will go in the garage addition. After Reny Keener talked to them they all expressed concerns about our internet, which would cause a delay in the run time.

Security Pros: \$34,451.51  
Schiller: \$44,055.00

Matt Nolan made a motion to take the RFP for Security Cameras and Access Control under advisement. Seconded by Chris Loop and approved 5-0.


### Claims Docket

Doug Wacker made a motion to approve the claims docket. Seconded by Brandon Hopf and approved 5-0.

### Adjournment

Jason Parrish made a motion to adjourn the meeting. Seconded by Brandon Hopf and approved 5-0.

### Minutes approved by:




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Christopher Loop, President




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Brandon Hopf, Vice President




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Jason Parrish



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Doug Wacker



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Matt Nolan

**Attest:**

A handwritten signature in blue ink, appearing to read "Julia Keibler", written over a horizontal line.

Julia Keibler, Clerk Treasurer

**Maplewood Business Park Lift Station Improvements Project**  
 Bid Tab Summary  
 Bid Opening Date 2/20/24

Item #	Item	Quantity	Units	RILEY'S EXCAVATING		TEMPLE & TEMPLE		DIRT WORKS UNLIMITED		DAN CRISTIANI EXCAVATING		MAC CONSTRUCTION	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization/Demobilization	1	LS	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	\$ 6,000.00	\$ 20,000.00	\$ 20,000.00	\$ 38,250.00	\$ 38,250.00	\$ 25,000.00	\$ 25,000.00
2	Bonds	1	LS	\$ 13,200.00	\$ 13,200.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,875.00	\$ 5,875.00	\$ 5,123.00	\$ 5,123.00
3	Demolition	1	LS	\$ 6,900.00	\$ 6,900.00	\$ 8,200.00	\$ 8,200.00	\$ 3,500.00	\$ 3,500.00	\$ 26,875.00	\$ 26,875.00	\$ 30,000.00	\$ 30,000.00
4	Gravel	865	SF	\$ 2.50	\$ 2,162.50	\$ 4.00	\$ 3,460.00	\$ 3.00	\$ 2,595.00	\$ 16.00	\$ 13,840.00	\$ 5.00	\$ 4,325.00
5	Concrete Apron	322	SF	\$ 14.50	\$ 4,669.00	\$ 21.00	\$ 6,762.00	\$ 14.00	\$ 4,508.00	\$ 25.85	\$ 8,323.70	\$ 26.00	\$ 8,372.00
6	8" Sanitary Sewer	27	LF	\$ 29.50	\$ 796.50	\$ 45.00	\$ 1,215.00	\$ 150.00	\$ 4,050.00	\$ 108.50	\$ 2,929.50	\$ 350.00	\$ 9,450.00
7	4" Force Main	353	LF	\$ 65.00	\$ 22,945.00	\$ 62.00	\$ 21,886.00	\$ 70.00	\$ 24,710.00	\$ 98.45	\$ 34,752.85	\$ 150.00	\$ 52,950.00
8	Manhole	1	LS	\$ 3,400.00	\$ 3,400.00	\$ 5,700.00	\$ 5,700.00	\$ 3,000.00	\$ 3,000.00	\$ 6,410.00	\$ 6,410.00	\$ 15,000.00	\$ 15,000.00
9	Wet Well	1	LS	\$ 157,849.00	\$ 157,849.00	\$ 153,000.00	\$ 153,000.00	\$ 165,000.00	\$ 165,000.00	\$ 158,359.00	\$ 158,359.00	\$ 181,000.00	\$ 181,000.00
10	Valve Vault	1	LS	\$ 42,400.00	\$ 42,400.00	\$ 50,500.00	\$ 50,500.00	\$ 50,000.00	\$ 50,000.00	\$ 33,699.00	\$ 33,699.00	\$ 55,000.00	\$ 55,000.00
11	Canopy	1	EA	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,000.00	\$ 8,000.00	\$ 11,250.00	\$ 11,250.00	\$ 30,000.00	\$ 30,000.00
12	Gate Valve with Valve Box	1	EA	\$ 2,400.00	\$ 2,400.00	\$ 4,000.00	\$ 4,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,707.50	\$ 2,707.50	\$ 3,000.00	\$ 3,000.00
13	Electrical Controls	1	LS	\$ 9,500.00	\$ 9,500.00	\$ 8,500.00	\$ 8,500.00	\$ 70,000.00	\$ 70,000.00	\$ 60,843.75	\$ 60,843.75	\$ 65,000.00	\$ 65,000.00
14	4" Conduit	250	LF	\$ 26.00	\$ 6,500.00	\$ 35.00	\$ 8,750.00	\$ 10.00	\$ 2,500.00	\$ 56.95	\$ 14,237.50	\$ 140.00	\$ 35,000.00
15	Water Service and Yard Hydrant	1	LS	\$ 2,700.00	\$ 2,700.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 6,133.65	\$ 6,133.65	\$ 7,000.00	\$ 7,000.00
16	Erosion Control	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,000.00	\$ 2,500.00	\$ 2,500.00	\$ 8,648.75	\$ 8,648.75	\$ 6,000.00	\$ 6,000.00
17	Seed and Straw	1	LS	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
18	Gate and Fencing	124	LF	\$ 60.48	\$ 7,499.52	\$ 70.00	\$ 8,680.00	\$ 112.00	\$ 13,888.00	\$ 124.80	\$ 15,475.20	\$ 95.00	\$ 11,780.00
19	Storm Pipe	1	LS	\$ 14,300.00	\$ 14,300.00	\$ 13,000.00	\$ 13,000.00	\$ 7,100.00	\$ 7,100.00	\$ 10,385.60	\$ 10,385.60	\$ 12,000.00	\$ 12,000.00
	<b>Total Bid:</b>				<b>\$ 322,221.52</b>		<b>\$ 332,653.00</b>		<b>\$ 394,851.00</b>		<b>\$ 463,996.00</b>		<b>\$ 559,000.00</b>

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**BID PROPOSAL**

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**BID**

Proposal of Riley's Excavating LLC (hereinafter called "BIDDER"), organized and existing under the laws of the State of Indiana, a corporation \*.  
To the Town of Georgetown (hereinafter called "OWNER").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all WORK for the construction of the Maplewood Business Park Lift Station Improvements Project, in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID each party thereto certifies as to his own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within 270 consecutive calendar days thereafter. BIDDER further agrees to pay as liquidated damages, the sum of \$1,500.00 for each consecutive calendar day thereafter as provided in Section of the General Conditions.

BIDDER acknowledges receipt of the following ADDENDUM:

#1 dated 2/6/24

#2 dated 2/9/24

#3 dated 2/14/24

#4 dated 2/15/24

\*Insert "a corporation", "a partnership", or "an individual" as applicable.

Bid Schedule of Riley's Excavating LLC

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**TOWN OF GEORGETOWN  
MAPLEWOOD BUSINESS PARK LIFT STATION PROJECT**

Base Proposal: Bidder hereby agrees to perform all the work specified in the Contract Documents for construction of the MAPLEWOOD BUSINESS PARK LIFT STATION PROJECT as described as follows:

See Bid Form on Page BP-3

The BID price for the above work is:

(in words) three hundred twenty-two thousand two hundred twenty-two Dollars

no Cents

(in figures) \$ 322,222.00

Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.

**Maplewood Business Park Lift Station Improvements Project**

Bid Form

Bid Opening Date: 2/20/24

Date:

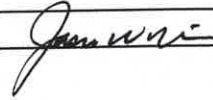
2/20/2024 Contractor Name:

Riley's Excavating LLC

Submitted By:

Jason Miller

Signature

**Bid Items**

Item #	Item	Quantity	Units	Unit Price	Total
1	Mobilization/Demobilization	1	LS	\$ 5,500.00	\$ 5,500.00
2	Bonds	1	LS	\$ 13,200.00	\$ 13,200.00
3	Demolition	1	LS	\$ 6,900.00	\$ 6,900.00
4	Gravel	865	SF	\$ 2.50	\$ 2,162.50
5	Concrete Apron	322	SF	\$ 14.50	\$ 4,669.00
6	8" Sanitary Sewer	27	LF	\$ 29.50	\$ 796.50
7	4" Force Main	353	LF	\$ 65.00	\$ 22,945.00
8	Manhole	1	LS	\$ 3,400.00	\$ 3,400.00
9	Wet Well	1	LS	\$ 157,849.00	\$ 157,849.00
10	Valve Vault	1	LS	\$ 42,400.00	\$ 42,400.00
11	Canopy	1	LS	\$ 12,000.00	\$ 12,000.00
12	Gate Valve with Valve Box	1	EA	\$ 2,400.00	\$ 2,400.00
13	Electrical Controls	1	LS	\$ 9,500.00	\$ 9,500.00
14	4" Conduit	250	LF	\$ 26.00	\$ 6,500.00
15	Water Service and Yard Hydrant	1	LS	\$ 2,700.00	\$ 2,700.00
16	Erosion Control	1	LS	\$ 4,000.00	\$ 4,000.00
17	Seed and Straw	1	LS	\$ 3,500.00	\$ 3,500.00
18	Gate and Fencing	124	LF	\$ 60.48	\$ 7,500.00
19	Storm Pipe	1	LS	\$ 14,300.00	\$ 14,300.00
				<b>Total Bid:</b>	<b>\$ 322,222.00</b>