

**Town of Georgetown Regular Meeting  
February 20, 2024  
6:30 P.M.**

**Pledge of Allegiance**

**Roll Call:**

Council members present: Chris Loop, Brandon Hopf, Jason Parrish, Doug Wacker, and Matt Nolan.

Also attending: Bob Woosley, Julia Keibler, Haley James, Chief Travis Speece, and Reny Keener.

Not present: Kristi Fox

**Approval of Minutes**

Brandon Hopf made a motion to approve the Regular Town Council Meeting Minutes from January 22, 2024. Seconded by Chris Loop and approved 5-0.

**New Business**

**Bid Opening- Maplewood Lift Station Improvement Project**

Bob Woosley opens bids.

Dan Christani:	\$463,996.00
Riley's:	\$322,222.00
Temple & Temple:	\$332,653.00
Mac Construction:	\$559,000.00
DirtWorks:	\$394,851.00

The lowest bidder is Riley's Construction for \$322,220.00. Bob Woosley recommends taking all bids under advisement to allow references and documents to be checked. The bids are good for 90 days.

**Clerk-Treasurer's Report - Julia Keibler**

Julia Keibler would like clarification on who is on the Georgetown Plan Commission and the advisory to Floyd County Plan Commission position. At the organizational meeting, Haley James was appointed to the Plan Commission and Julia Keibler was appointed to the advisory to Floyd County Plan Commission. The advisory to Floyd County position must be someone who is on the Georgetown Plan Commission. Chris Loop suggests taking this under advisement until next month.

Haley James would like to go to Indianapolis on March 6, 2024, to attend a DNR/Department of Homeland Security conference called Operation Stay Afloat. This conference is free. Haley James would like approval to book a hotel room for this event.

Jason Parrish made a motion to approve a budget of up to \$180.00 for lodging for Haley James to attend Operation Stay Afloat in Indianapolis. Seconded by Chris Loop and approved 5-0.

Julia Keibler would like to inform the Council the Waterworks Proceeds fund is getting low. Right now, it has \$12,979.23 in the account. Julia Keibler will work with Kristi Fox on drafting a Resolution to move the funds and close the account. This item will be brought back up at the March meeting.

### **Chief Travis Speece**

Officer Danielle Vogt's first day of employment was March 7, 2024, and she has officially completed her 40-hour pre basic course. She has arrest powers now. She has begun her field training with Chief Speece. She is registered for the Indiana Law Enforcement Academy. She got accepted in the April Courses and will begin April 29, 2024, and go until August 16, 2024. Officer Terry Lawson is still at the academy and is scheduled to graduate on April 19, 2024.

### **Executive Assistant to the Chief of Police Job Position**

Travis Speece would like approval to create an executive assistant position to help the police department. This job would help bring security to the Town. If Chief Speece was injured, this executive assistant would be able to ensure the operation of the police department will continue and it will allow the police officers more time to patrol.

Matt Nolan made a motion to approve the Executive Assistant position for the Georgetown Police Department. Seconded by Brandon Hopf and approved 5-0.

Travis Speece asked the Town Council if they would like to open the hiring process for a fourth officer. Chris Loop suggests waiting on opening this until officer Lawson and Vogt are well out of training.

The 2024 Chevy Silverado has been picked up. It will be about 4-6 weeks before all the equipment comes in and we can send it to Indianapolis for upfitting. The 2014 Dodge Charger has been stripped and decals have been removed. It is on Govdeals for the next 14 days.

### **Public Works - Reny Keener**

#### **Grants:**

#### **Bike and Pedestrian Grant**

The Town was interviewed for this grant last week. We will know at the March meeting if we are approved.

### **Arts Project Support Grant**

Reny Keener submitted a grant through the Arts Alliance for our summer concert series at the park for \$4,000.00.

### **New Albany Rotary Foundation**

Reny Keener asked for \$10,000.00 from this grant for Ashley Mariah Park Playground.

### **Floyd County Legacy Foundation Grant**

This opens on March 1, 2024, and is due on March 31, 2024. The minimum amount one can ask from this grant is \$25,000.00 and it does not have a limit. Reny Keener asked the Town Council if they would like to apply for this. Chris Loop suggested tabling this item for further review.

### **Community Foundation Capacity Building Grant**

This grant is awarded quarterly and can be up to \$25,000.00. If awarded this year, we would have to wait a year until applying again. This grant can be used for tech upgrades, communication efficiency, board or staff development, or planning. This grant could be used to improve the Town website, pay for Haley James's building department schooling, or the Parks Master Plan. The Town Council suggests Reny Keener apply for this grant.

### **Public Works**

#### **Utility Uniforms**

The payout for the contract with Cintas is \$7,682.71. The Town Council would like to table this item until Kristi Fox can review the contract and to allow Reny Keener to send a complaint letter with pictures to Cintas via certified mail.

#### **Travel Reimbursement**

Ernest Stonecipher and Tim Cooper went to Indianapolis to attend the pumper and tanker show. They did not stay overnight but did pay for parking.

Doug Wacker made a motion to approve reimbursing Ernest Stonecipher \$42.03 and Tim Cooper \$18.79. Seconded by Brandon Hopf and approved 5-0.

#### **Hiring of Town Intern**

Aryanna Wilson will start February 21, 2024. The State has approved all her paperwork.

### **Softball Field Rental Agreement Form**

Reny Keener would like to ask the Town Council if they would like to include a separate fee for lighting on the form. The Council decided not to include the lighting fee since we can control them on the phone. The Renter will be responsible for trash clean up.

Brandon Hopf made a motion to approve the Softball Field Rental Agreement Form. Seconded by Chris Loop and approved 5-0.

### **Town Attorney**

Nothing to Report.

### **Town Engineer**

### **Community Crossings Matching Grant (CCMG)**

We are still waiting for the paving to be completed on Lois Lane to close out this grant. We are waiting on the relocation of utility poles by Duke Energy. The contractor will return in the spring to complete. Bob Woosley would like approval for a change order to allow adding a drainage structure and pipe for \$3,990.00. Change orders are not eligible for CCMG funding.

Doug Wacker made a motion to approve the change order for \$3,990.00 from Temple & Temple. Seconded by Chris Loop and approved 5-0.

### **Copperfield Drainage Improvements- Change Order #1**

Construction has begun but has been slowed down due to hitting a lot of rock and three water line conflicts. Bob Woosley would like Council approval for Change Order #1 that will include approval to spend up to a total of \$12,000.00 for relocating three water lines and to remove rock at a unit price of \$200.00 per cubic yard and not to exceed a total over \$65,000.00. Rock removed will be verified daily with measurements taken.

Brandon Hopf made a motion to approve Change Order #1 for to a total of \$12,000.00 for relocating three water lines and to remove rock at a unit price of \$200.00 per cubic yard and not to exceed a total over \$65,000.00. Rock removed will be verified daily with measurements taken. Seconded by Doug Wacker and approved 5-0.

### **Rainelle Woods Lift Station**

This lift station started having problems the first week of February. The pumps cannot keep up with the flow, even while both are working. Bob Woosley thinks it could be air locks or a blockage. Bob Woosley would like approval to allow ARV's to be added at the same time ARV's are added in at the Legacy Springs Valve Vault. This price will be included in the bid opening for April's meeting.

### **Brookline Trail Extension**

This item was discussed at January's meeting. Bob Woosley is soliciting bids for a plumber to connect the Mikesell property. Floyd County will pay all costs of connection.

### **Plan Commission**

Nothing to Report.

### **Redevelopment Commission**

Nothing to Report.

### **Old Business Items**

#### **Utilities Garage Addition - 30x30**

This item was discussed at the January meeting. The lowest bidder was Riley's Excavating for \$63,500.00. Chris Loop suggests approving Riley's for \$63,500.00.

Chris Loop made a motion to approve Riley's Excavating's bid for \$63,500.00 and for this to be paid from the General Fund. Seconded by Brandon Hopf and approved 5-0.

### **IPad for Town Council**

The purchase of nine iPads and portfolios were approved at January's meeting for \$4,622.67. The cost ended up going down to \$4,226.40. There was an option to purchase a 2-year apple care plan for \$479.97. The Town Council approved this via email. The new total is \$4,706.37. The final total is \$83.70 higher than the original approved amount.

Jason Parrish made a motion to approve the new total of 4,706.37 for the iPad purchase. Seconded by Chris Loop and approved 5-0.

### **New Business/Agenda Items**

#### **Pumper Truck**

This item was approved for purchase at the budget meeting for a total of \$110,000.00 and to be

paid from the Wastewater Operating Budget. Reny Keener has provided three quotes.

Rody Trucks: 2017 Freightliner M2 - \$86,500.00 (price does not include delivery or hoses)

National Truck Center: 2017 International 4300 - \$90,000.00 (price does not include delivery or hoses)

Phoenix Truck Center: Freightliner M2 - \$95,000.00-\$99,000.00 (Price includes delivery)

Brandon Hopf made a motion to approve the purchase of a new pumper truck from Phoenix Truck Center for \$99,000.00 and for this to be paid from the Wastewater Capital Improvement fund. Seconded by Doug Wacker and approved 5-0.

### **PTO Payout**

There are 3 employees eligible for a payout with the new PTO conversion.

Ernest Stonecipher: 47.7767 hours @ \$26.44/hour = \$1,263.21

Haley James: 19.4948 hours @ \$20.00/hour = \$349.89

Travis Speece: 91.0948 hours @ \$35.916 = \$3,271.76

a.  $\$74,706.63/40 \text{ hours}/52 \text{ weeks} = \$35.916649$

Matt Nolan made a motion to approve a total payout of \$4,884.86 for Ernest Stonecipher, Haley James, and Travis Speece. Seconded by Jason Parrish and approved 5-0.

### **CyberDome**

CyberDome has converted everyone's emails. Our current server no longer receives updates as of October 2023. Reny Keener would like to ask the Town Council to move SSI to the cloud for \$500.00 a month.

Chris Loop made a motion to approve \$6,000.00 annually to move SSI to the cloud. Seconded by Jason Parrish and approved 5-0.

### **Farmers Market – Optimist Club**

Dan Humphrey is in the audience to give details about future events from the Optimist Club. Dan Humphrey would like to ask the Town Council for support by becoming a gold sponsor.

Doug Wacker made a motion to approve up to \$1500.00 for a gold sponsorship to the Optimist Club to support the farmer's market and for this to be paid from the General Fund. Seconded by Chris Loop and approved 5-0.

### **Cul-de-sac Removal -Jeff McCaffrey -**

Jeff McCaffrey is a resident and the president of the HOA for Brookstone Subdivision and would

like to ask the Town Council if they could remove the island in this cul-de-sac. For years garbage trucks and school buses turn too quickly and end up driving on the island. Bob Woosley suggests adding this into the next CCMG grant application because it is a road modification. If it is not approved, the Town can make it a Town project.

**Claims Docket**

Jason Parrish made a motion to approve the claims docket. Seconded by Chris Loop and approved 5-0.

**Miscellaneous Business**

**John Beams- Destination Georgetown**

John Beams would like to thank the Town and Reny Keener for their support with the Galaxy 5 Star program. The next event is March 13, 2024, at 11:30am and lunch will be provided.

**Adjournment**

Jason Parrish made a motion to adjourn the meeting. Seconded by Doug Wacker and approved 5-0.

**Minutes approved by:**



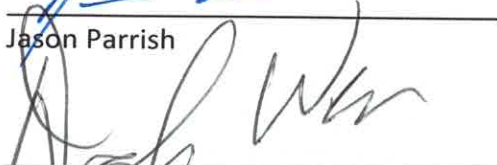
Christopher Loop



Brandon Hopf



Jason Parrish



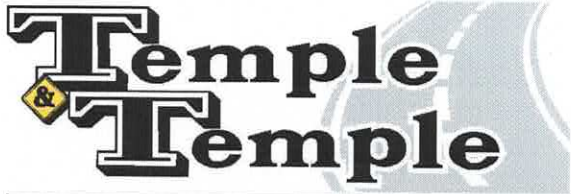
Doug Wacker

  
\_\_\_\_\_  
Matt Nolan

**Attest:**

  
\_\_\_\_\_  
Julia Keibler, Clerk Treasurer





**EXCAVATING & PAVING, INC.**

1367 South State Road 60 • Salem, IN 47167 -- Ph. 812-883-6644 • Fax 812-883-6664

2/9/2024

TO: Bob Woosley  
Heritage Engineering

RE: Georgetown CCMG  
Georgetown, IN

Please find itemized below, a scope of work performed by Temple and Temple Excavating and Paving, Inc. in accordance with Heritage Engineers and more specifically as follows:

**Georgetown CCMG Change Order Louis Lane**

**Install 2'x2' precast concrete box with casting. Install 8" SDR 35 pipe to connect to the existing structure. Backfill and finish grade.**

**Total \$3,900.00**

Sincerely,

Jason Miller  
Estimator/Project Manager



**EXCAVATING & PAVING, INC.**

1367 South State Road 60 • Salem, IN 47167 -- Ph. 812-883-6644 • Fax 812-883-6664

DATE: 2/13/2024

TO: Bob Woosley

RE: Copperfield Drainage  
Georgetown, IN

Bob, we estimate the cost of water line rerouting at \$4,000.00 per line. We can adjust as needed if crew hours are lower. Thank you.

Sincerely,

Jason Newton  
Estimator/Project Manager

# GEORGETOWN TOWN PARKS ATHLETIC FIELD RENTAL AGREEMENT

## GENERAL INFORMATION

Please call the Georgetown Town Hall at 812-951-3012 in advance to determine availability for your desired date and time. Once availability is determined, you must complete the **Athletic Field Rental Agreement** and submit payment. Each field rental request is considered independent of previous requests, and any requests for ongoing weekly or monthly uses must also complete an **Ongoing Field Rental Request** form.

Acceptable forms of payment include cash, check or credit card (Visa, Master Card and Discover). Each credit card transaction includes an additional 3% convenience fee. Rental agreements are not final until all paperwork is received and payment is made in full. Payment information is not saved from previous transactions, and individual payment is required for each rental agreement.

**Softball Field** Georgetown Park is home to one softball field. The field is irrigated, lighted, and kept up to a high-quality standard. The field is equipped with dugouts.

Softball Field 1 – Large “Regulation” sized field with 60’ - 90’ bases, ability to host youth and adult practices and games.

Park Location	Park Facility	Rental Fees
Georgetown Park Softball Field	Practice	HYR or School-based Fee: \$30 / 120 minutes
	Field Light Fee: \$20 / 120 minutes	
	Practice	Non- HYR or School-based Fee: \$40 / 120 minutes
	Field Light Fee: \$20 / 120 minutes	
	Game	HYR or School-based Fee: \$30 / game
	Field Light Fee: \$20 / 120 minutes	
	Non- HYR or School-based Fee: \$50 / game	
	Tournament	Tournament Fee: \$200 / day
	Field Light Fee: \$20 / 120 minutes	
	Shelter House Reservation Fee: \$50 / day	
	League	League Fee: \$50 / day
Field Light Fee: \$20 / 120 minutes		

*Reservations are allowed no more than two (2) weeks prior to the desired date of use.  
Athletic field rentals are based on 120-minute rental periods.*



	<b>GEORGETOWN TOWN PARKS ATHLETIC FIELD RENTAL AGREEMENT</b>
--	--

**TOWN PARK RENTAL AGREEMENT TERMS**

**Facilities are rented on a first come, first served basis. The undersigned agreement is between the "Town of Georgetown" and "Renter."**

1. By signing this agreement, the below organization or individual and all participants agree to waive any claims arising out of the use of the Town of Georgetown Park's and facilities. This includes, but is not limited to, claims for personal injury and property damage. The organization or individual further agrees to indemnify and hold the Town of Georgetown harmless from all claim, injuries, or demands that may arise out of the use of the Town's property.
2. Renters and their guests must adhere to all *Town Park Rules & Regulations* (Ordinance G94-04).
3. The Renter shall be responsible for keeping the grounds and facilities in a clean condition which includes picking up trash, and cleaning and maintaining the restrooms during and immediately after the use of the facilities and restoring the facilities to their conditions prior to use.
4. Town Council approval is required for organized exhibits, performances/plays, movies, radio/television broadcasts, fairs, circus, music events, inflatable use, parades, political meetings, gatherings involving 100 or more persons, activities using amplified sound, to sell, offer or solicit goods or merchandise, to post or affix printed or written matter, samples or devices and to distribute printed or written matter advertising or providing information about a business, commodity, service, product or other commercial activity at least 30 days prior to the event.
5. Rentals wishing to use inflatables must go through approved vendors OR be able to meet the following criteria:
  - a) Show documentation of the State Certification for each inflatable to be used,
  - b) Provide proof of adequate liability insurance which includes the Town of Georgetown as an additional insured, and
  - c) Use water barrels or sand bags for securing inflatables. NO STAKES CAN BE USED IN THE PARKS!
6. Any ballpark users renters shall hire their own score keepers and umpires.
7. Any leagues using the baseball field shall acquire and at all times during the terms of this Agreement, maintain a policy of liability insurance approved by the Town and endorsing the Town as a named insured and providing the following minimum risk protection:
  - a) For any injury to one person in any single occurrence the sum of \$1,000,000.
  - b) For any injury to two or more persons in any single occurrence the sum of \$3,000,000.
  - c) Property damage insurance against all damage to the Town's facilities as a result of participant/spectator damages in the sum of \$1,000,000.

**VENDORS, SOLICITORS, ADVERTISING**

8. All vendors or solicitors interested in doing business on park grounds must be approved by the Town of Georgetown and must possess a valid permit at the time of operation. Food vendors must also comply with Floyd County Health Department requirements. Commercial advertising of any kind that is not approved by the Town of Georgetown is strictly prohibited on park grounds.

**PET RESTRICTIONS**

9. Animals other than registered service animals are not allowed on Town's athletic fields. Owners with pets on park grounds must keep pets leashed and under control at all times, and all pet waste must be removed and properly disposed of.

**PROTECTION OF TOWN PROPERTY**

10. Any alteration to or defacement of town property is prohibited. Examples include, but are not limited to, affixing signs to light posts or fences, changes to field markings, destruction of landscaping, graffiti, littering, hitting or driving golf balls, and staking tents. Installation of temporary equipment for field use must also be approved by the Town of Georgetown. Examples include, but are not limited to, bounce houses, dunk booths, hot air balloons, livestock enclosures, portable goals and tents.

**PROTECTION OF ATHLETIC FIELDS**

11. The following items are prohibited on town athletic fields: alcoholic or other flavored beverages, bicycles, campfires, chewing gum (synthetic), fireworks, gas-powered vehicles, glass containers, generators, grills, shoes with metal cleats or spikes, skateboards, tent stakes or other ground piercing equipment, and tobacco products. All coolers and storage containers are subject to inspection by town officials.
12. The use of piñatas and confetti eggs are prohibited and their use will be cause for forfeiture of your litter and damage deposit. The facility will be checked before and after your rental time.
13. Motorized vehicles must remain on designated park roads and parking lots.
14. Rental activities can only occur during regular park hours (6 a.m. to 10 p.m. daily), unless approved by Town Council.
15. Renters must be 18 years or older and be present on-site during the entire rental event. Renters are responsible for the conduct and

	<b>GEORGETOWN TOWN PARKS ATHLETIC FIELD RENTAL AGREEMENT</b>
--	--

behavior of their group and for enforcing the terms of the *Rental Agreement*.

16. Renters must submit the *Rental Agreement* and full payment at the time of rental. The *Rental Agreement* may be submitted by mail, fax, email, or in person at Town Hall located at 9111 SR 64, Georgetown, IN, 47122.

CANCELLATIONS & REFUNDS

17. Athletic Fields: Refunds and/or rescheduling of athletic field rentals will be made when the Town of Georgetown Town Council closes the fields due to inclement weather, when the fields are deemed unplayable, or for maintenance. **All refunds are issued at the sole discretion of the Town of Georgetown.**
18. Your Rental Reservation will be posted at the rental site. **For assistance after normal office hours (Monday-Friday, 8 a.m. to 4 p.m.) please call 812-951-9717.**
19. Failure to comply with *Rental Agreement* terms may result in a forfeiture of your deposit and the right to use Town recreation facilities in the future.

By signing below, the Renter has read and agrees to the *Rental Agreement Terms, Town Ordinances and Rules, Cancellation and Refund Policy*, and also agrees to be held personally responsible for any damages or problems caused by the Renter or Renter Group.

\_\_\_\_\_  
Renter Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Employee Signature

\_\_\_\_\_  
Date