

Town of Georgetown
Regular Meeting
July 19, 2021
6:30 P.M.

Pledge of Allegiance

Roll Call:

Council members present: Chris Loop, Ben Stocksdales, Gary Smith, Kathy Haller, and Billy Haller. Also attending: Kristi Fox, Bob Woosley, Julia Keibler, Jessica Alexander, and Chief Travis Speece.

Approval of Minutes

Gary Smith made a motion to approve the Regular Town Council Meeting Minutes on June 21, 2021. Seconded by Chris Loop and approved 5-0.

Ben Stocksdales made a motion to approve the Special Town Council Meeting Minutes on July 12, 2021. Seconded by Kathy Haller and approved 5-0.

New Business

Scott Hadler with Baker Tilly Municipal Advisors, LLC was in attendance to present the recently completed 2020 Financial Management Report. Over the past three years, the cash balances have increased, which is good. Also, over the last three years, total receipts and total disbursements have decreased, but that is due to the treatment plan project being completed.

Overall operating revenues have been consistently coming in and consistently increasing, even without rates increasing. The customer growth has been driving the revenue increase.

Georgetown's current user rates are very comparable; the rates fall right in the middle of the surrounding communities and similar sized utilities in the area. There is no foreseeable rate increase. The report is available at the Clerk's office for review.

Clerk Treasurers Report

Julia Keibler stated the Lakeland Lagoon transition has gone very well. There is probably only one customer that has not placed a sewer deposit with the Town.

With Tesla not allowing the trade in of the Charger, we need to have more funds appropriated. There are at least \$12,157.19 more in invoices that need paid out. We still have to pay the lights, radio, the window tint, the wire fee, graphics and the electric installation.

Chris Loop made a motion to appropriate up to an additional \$12,500.00 to be paid out of fund 485 to make up the for the trade in difference, as the trade in was not accepted upon inspection. Seconded by Ben Stocksdale and approved 5-0.

Both parties have paid back the Town for the broken basketball goal backboard. Kathy Haller asked Travis Speece about Community Service. Travis Speece is working with Kristi Fox on getting a release for this.

Chris Loop made a motion to approve the liability release for the community service. Seconded by Kathy Haller and approved 5-0.

Julia Keibler said the \$75,000.00 Wastewater Deposit CD has automatically renewed for two years and the rate is .2%. Ben Stocksdale received a quote from First Saving Bank for this CD and the \$500,000.00 CD and they quoted him .5%. PNC also gave a quote of .02%. Julia Keibler will find out what the early withdrawal fee is.

We will need ordinances created for the Community Crossing Matching Grant fund and for the American Rescue Plan Act fund. The ordinance is needed to pick the fund number and is required by the State Board of Accounts.

Julia Keibler would like to hire someone else for the office. Julia is approving every payment batch, preparing every check that goes out, and doing the reconciliation. There must be a segregation of duties per the State Board of Accounts and the last audit. Julia would be ok with a part time person to work around 29-32 hours. All three of us in the office are dealing with the money that comes in and the money that goes out.

Julia will have a list of duties and responsibilities to the Council by the end of the week.

Kathy Haller made a motion to support a full-time position and for that to be published before the next meeting but submit the duties and responsibilities to the Council prior to publishing of the job and the pay to be between \$14.00-\$18.00 based on experience. Seconded by Chris Loop and approved 5-0.

Gary Smith made a motion to approve \$300.00 for advertising of the position to be paid for from the General fund. Seconded by Ben Stocksdale and approved 5-0.

Chief Travis Speece

Our newest officer Nick Fulkerson started on July 14th. He has almost completed his mandatory 40-hour class. After that, he has firearms qualifications and then he will start field training with Chief Speece. Nick will attend the next Council meeting. He is projected to go to the next Academy class in November.

Buddy Harper is now on week six at the academy. He is still scheduled to graduate in September. As soon as Chief Speece gets a date, he will let the Council know so they can attend if they wish.

Chief Speece applied for a grant with the Indiana Criminal Justice Institute for the replacement of the gun permit fees that are no longer in use by the Indiana State Police. Last year we received \$1,030.00 in gun permit fees.

The Tesla is still waiting for a few lights that were on backorder. Hopefully it will be done next week.

Public Works

Chris Loop stated we have delivered several weed complaints to 8795 State Road 64. The homeowner continues not to comply and our utilities department has already mowed the yard twice.

Chris Loop made a motion to approve our legal counsel file a lawsuit against the property owner if he does not comply by July 27, 2021. Seconded by Billy Haller and approved 5-0.

Billy Haller stated we need to look at modifying the rubbish ordinance. Almost anything can be used for a purpose. There are cars with no tires and jacked up on this property. Kristi Fox said there is actually a State code on the vehicles that they have to be properly tagged if they are sitting for too long. Even if a Judge were to order an issue for removal, it would be in violation of their constitutional rights. Kristi Fox said Billy Haller needs to go through the ordinance and change what he wants and then we can draft a new one.

An unfit material letter was also sent to 8795 State Road 64. The unfit material ordinance gives the homeowner 30 days to comply with the notice. Kristi Fox recommended to wait the 30 days for the unfit and the mowing, so you do not have to file two lawsuits. August 17, 2021 will be the new deadline.

Chris Loop amended his motion to a deadline of August 17, 2021.

Town Attorney

Kristi Fox prepared a resolution for a Skag Wildcat mower that is not currently being used and it is considered unfit for purpose. The mower is not currently operating and the Resolution states that. The reserve price is \$75.00 with a bid deadline of August 31, 2021.

Chris Loop said this is a 20-year-old mower with over 2,000 hours on it. We recently took it in for some diagnostic testing because it would not start and they gave us a quote of \$850.00 to fix it. We need to get rid of it since it is just sitting there.

First reading of Resolution R-21-06, A Resolution for Sale of Personal Property.

Chris Loop made a motion to approve Resolution R-21-06 A Resolution for Sale of Personal Property. Seconded by Ben Stocksdales and approved 5-0.

Ordinance to Repeal Ordinance G-04-19

Ordinance G-04-19 says skateboarding is only allowed on the basketball court. Since the basketball courts were just reconstructed, skateboarding should not be allowed on the courts.

First reading of Ordinance G-21-06 – An Ordinance Repealing Ordinance G-04-19, an Ordinance Amending Ordinance G-03-04, an Ordinance to Allow the Use of Skateboards in the Town on a Specific Public Property.

Ben Stockdale made a motion to approve Ordinance G-21-06 – An Ordinance Repealing Ordinance G-04-19, an Ordinance Amending Ordinance G-03-04, an Ordinance to Allow the Use of Skateboards in the Town on a Specific Public Property. Seconded by Billy Haller and approved 5-0.

Second reading of Ordinance G-21-06 – An Ordinance Repealing Ordinance G-04-19, an Ordinance Amending Ordinance G-03-04, an Ordinance to Allow the Use of Skateboards in the Town on a Specific Public Property.

Gary Smith made a motion to approve Ordinance G-21-06 – An Ordinance Repealing Ordinance G-04-19, an Ordinance Amending Ordinance G-03-04, an Ordinance to Allow the Use of Skateboards in the Town on a Specific Public Property. Seconded by Chris Loop and approved 5-0.

The Council decided to order signs for the basketball courts that say, "For Basketball Use Only".

Town Engineer

Lift Station Monitoring Bids

Bob Woosley reviewed the lift station monitoring system bids that were opened last month. The low bidder Straeffer Pump & Supply withdrew their bid. There were only two bids to review and of the two, TNT Technologies was the only bid that met every specification and requirements we requested. Their equipment is customizable and we will be able to control our lift stations remotely. BBC Pump & Equipment's equipment can not do this remote function and that was one of our requirements. Between the two bids, there is really no comparison. They are not comparing apples to apples. BBC Pump & Equipment's did not provide what we requested in the bid, so they are not even a qualified bid (not responsive).

Bob Woosley recommends award to TNT Technologies. We are looking to keep our operational costs down and this is one keyway to make that happen. This was a budgeted item, so this has been planned. Ben Stockdale is abstaining from this vote due to a relationship with one of the bidders.

Chris Loop made a motion to accept the bid from TNT Technologies for \$113,781.99 and for that to be paid from Wastewater Improvement, line 630. Seconded by Gary Smith and approved 4-0. Ben Stocksdales abstained.

Floyd Farm & Feed Drainage Improvements Project

At the June meeting, bids were opened for the Floyd Farm & Feed Drainage Improvements Project. Bob Woosley has reviewed the lowest bid of \$35,267.00 from Merrell Bierman. All the documents submitted are in order. Bob Woosley recommends award. The bids are only good through August 20, 2021.

Chris Loop made a motion to award the Floyd Farm & Feed Drainage Project to Merrell Bierman for \$35,267.00 to be paid from LRS, line 202. Seconded by Kathy Haller and approved 4-1. Billy Haller voted no.

Agenda Items

ARPA Application – Request for Funds

Julia Keibler said the funds for the American Rescue Plan Act must be requested. The application has been completed and is ready to be submitted to the State but needs to be signed by Chris Loop.

Ben Stocksdale made a motion for Chris Loop to sign the Coronavirus Local Fiscal Recovery Fund Request for Payment form. Seconded by Gary Smith and approved 5-0.

A workshop has been scheduled for Monday, August 16, 2021 at 5:30 P.M. to discuss the plan for the spending of the ARPA funds. You can only spend these funds on very specific things. This plan is to outline what the funds are going to be used for.

Chris Loop made a motion to allow the Clerk's office to establish a separate bank account for receipt of the American Recovery Plan funds. Seconded by Ben Stocksdale and approved 5-0.

CD & Operating Account Request for Proposals

Ben Stocksdale has been contacted a few times by a local bank about taking care of the Town's operating checking account. Right now, we are only getting roughly \$71.00 a month in interest on a rather large balance. The bank that has approached him is saying they can get us between \$800.00 - \$900.00 a month with the balance we currently keep in the main account. Ben thinks it is a wise decision to hear out the proposals and hear the options we have. Knowing the burden on the Clerk's office right now, this might have to be extended out or be a slow change. First Savings Bank is the bank that has been reaching out. They said they will give us .4% on all of the money sitting there. The bank said they will bring someone in to help with the transition.

Ben Stocksdale is just asking for permission to send the request for proposals out for bid. Worse case, we just stay at the bank we are at now. Ben is requesting the proposals before the next Council meeting.

Ben Stocksdale made a motion for himself to send out the request for banking proposals. Seconded by Chris Loop and approved 5-0.

Property Concerns

Denise Nokes lives at the corner of State Road 64 and Walts Road. She lives next to the property that was discussed earlier. There have been many problems with the address of 8795 State Road 64 but the new problem is the trash stored on the property. Ms. Nokes now has a rodent problem at her own house. His neglect has become her issues and she cannot ignore them anymore.

Ms. Nokes said the ordinance is pretty vague. There has been a car engine sitting outside her kitchen window for six months. A vehicle with no tires, on jacks. She does not feel comfortable confronting the property owner herself. There are full trash bags, mattresses, pallets. When the Town mowed the lawn at 8795 State Road 64, they could not even mow the whole yard because there was so much stuff in the yard. Please update the ordinance for neighbors that are really affected by properties like this.

Chris Loop said the Town has tried sending certified letters to the homeowner and he always refused them, so Georgetown Police had to hand deliver the letters. The Police Department has had conversations with the homeowner about how the problems were going to be resolved. Chief Speece has gone as far as taking the trash information to the homeowner letting him know when his trash pick up day is.

Chris Loop told Ms. Nokes that she has the full support of the board to get this situation handled. This is most likely going to be handled through a lawsuit. He has 30 days to comply and then the lawsuit will be filed. Nobody knows how long the courts will take. Kristi Fox suggested Ms. Nokes contact the Health Department since there are some issues the Health Department might be able to address.

2003 Brookstone Way Sewer Connection Request

Martin Newsome was in attendance. Mr. Newsome and his wife recently purchased 10.5 acres of the Wrege farm directly behind his house. There are actually two parcels where his current house is now. There is a 15' parcel and he is requesting this 15' parcel be used as a utility easement. Bob Woosley said Mr. Newsome is wanting to build a pole barn on the new property and is requesting to tie the pole barn plumbing in with the house plumbing. The issue Bob has is those are two separate tracks. If Newsome sells either parcel down the road it will be a problem.

Bob Woosley's recommendation is to require the 15' strip be a utility easement. There is already an 8' wide easement on the parcel where the house is. This 15' will be in combination with the 8' easement.

If the Council does allow the barn sewer to be tied in with the house sewer and at any time the property changes ownership, if either of the properties are sold, we would require the pole barn sewer be disconnected if it is tied in with the house sewer. A new line would then need to run to our sewer main for the barn.

Chris Loop made a motion to allow Mr. Newsome to create the 15' utility easement to be prepared by his attorney and to be formally reviewed and approved by our attorney, as well as, the written commitment and agreement if there is ever any change in ownership in any of the three parcels (the house, the barn and the easement) then he will need to separate the sewer line out from the residence into a separate tap into the sewer or disconnect from the residence. Seconded by Billy Haller and approved 5-0.

Approval of Additional Receptacle at Park

Chris Loop is requesting approval to proceed with the additional power receptacle for \$2,295.00 at the Ball Park for the cameras. The contractor has to remove the new light pole that the camera is going on and run the line under the existing conduit. The power to those lights are on a timer and the cameras cannot be on a timer.

Chris Loop made a motion to approve \$2,295.00 for the receptacle and for that to be paid for from Gaming. Seconded by Kathy Haller and approved 5-0.

Quotes for Additions to Salt Brackets

Chris Loop received three quotes for the steel bracket hangers to hang our salt hoppers on. This will be very similar to the Floyd County Road Departments set up they have. Floyd County donated some "scrap steel beams" to the Town to make this project a little cheaper.

Nye Welding - \$10,785.00

Grace Remodeling - \$7,340.00

Aspire Industries - \$5,141.00

Ben Stocksdales made a motion to approve Aspire Industries quote for \$5,141.00 to be paid from line 480, Waterworks Proceeds. Seconded by Gary Smith and approved 5-0.

Quote for Equipment Trailer

Chris Loop has talked with Tim Cooper and the current trailer we have is not big enough. It will only carry the mini excavator and nothing else. Multiple trips are needed when a project is being done. Tim Cooper received a quote for a dual-axel tilt-bed trailer that has the brakes we need. It is 22' in length with a 16' tilt and a 6' stationary deck and it costs up to \$7,000.00, if Big Tex Trailers in Clarksville can find one. Their inventory is low. Chris Loop is going to ask Tim Cooper to look for a used option and to get a price locked in on the new one from Big Tex Trailers.

Quote for Hydraulic Thumb for Mini Excavator

Chris Loop said our mini excavator is set up to be able to use a hydraulic thumb but it does not have a hydraulic thumb. A hydraulic thumb goes on the other side of the bucket and you use it to grab things like large stone and holding tanks. The quote from MH Equipment is for \$3,912.50. Chris recommends this be paid from Wastewater Improvements since this will mainly be used for sewer projects.

Chris Loop made a motion for the purchase of the hydraulic thumb for the mini excavator from MH Equipment for \$3,912.50 and for those funds to come from Wastewater Capital Improvement. Seconded by Gary Smith and approved 5-0.

Claims Docket

Gary Smith made a motion to approve the claims docket. Seconded by Chris Loop and approved 5-0.

Misc. Business

Ben Stocksdale received an offer of .5% interest rate on a 1-year CD for \$500,000.00 for some of the funds from the Wastewater Capital Improvement Fund.

Chris Loop made a motion to approve \$500,000.00 from the Wastewater Capital Improvement Fund to go into a one-year CD at a rate of .5% at First Savings Bank. Seconded by Ben Stockdale and approved 5-0.

Chief Travis Speece said the Marengo Police Department is still looking for a police vehicle. They are interested in the 2010 Crown Vic. Marengo said they don't have a lot of money to spend and Chief Speece suggested \$2,000.00 and said it was a fair amount to offer it to another agency. The car has 135,000 miles on it. The lights that are already on this vehicle will stay, but the radio will be removed and kept by the Town of Georgetown.

Chris Loop made a motion to form a resolution to transfer the 2010 Crown Vic to the Marengo Police Department for \$2,000.00. Seconded by Kathy Haller and approved 5-0.

The 2014 Charger that was not accepted by Tesla due to it being modified needs to be sold. Kristi Fox is going to draft a resolution for the next meeting to do a sealed bid.

Proceeds from both resolutions will be deposited into the Continuing Education fund.

Chris Loop said the Town will be applying for a joint READY grant with Floyd County to further the Park Project.

Adjournment

Gary Smith made a motion to adjourn the meeting. Seconded by Chris Loop and approved 5-0.

Minutes approved by:

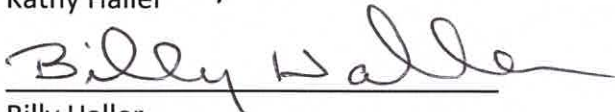


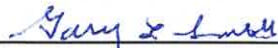
Christopher Loop, President



Ben Stocksdale, Vice President


Kathy Haller


Billy Haller


Gary Smith

Attest:

Julia Keibler, Clerk Treasurer