

RESOLUTION NO. G-97-18

**A RESOLUTION AUTHORIZING THE ENCUMBRANCE OF
AN APPROPRIATION RESERVED AS LINE 101001202 OF
THE TOWN OFFICE SUPPLIES FUND**

WHEREAS, the Town Council for the Town of Georgetown has deemed it necessary to encumber appropriated funds in the Town Office Supplies Fund which were reserved in Line 101001202 for office supplies in order to purchase office supplies;

WHEREAS, the Town Council for the Town of Georgetown hereby authorizes the encumbrance of funds in Line 101001202 of the Town Office Supplies Fund, in the amount of \$1,148.19, to be used to meet an obligation incurred pursuant to Purchase Order #1339, dated December 23, 1997, for the purchase of office supplies from AE Boyce, P.O. Box 2039, Muncie, Indiana, 47307-0039.

WHEREAS, the Town Council for the Town of Georgetown hereby authorizes the encumbrance of funds in Line 101001202 of the Town Office Supplies Fund, in the amount of \$75.71, to be used to meet an obligation incurred pursuant to Purchase Order #1340, dated December 23, 1997, for the purchase of office supplies from PIP Printing, 1915 West Street, Suite A, New Albany, Indiana, 47150.

WHEREAS, the Town Council for the Town of Georgetown hereby authorizes the encumbrance of funds in Line 101001202 of the Town Office Supplies Fund, in the amount of \$220.99, to be used to meet an obligation incurred pursuant to Purchase Order #1341, dated December 23, 1997, for the purchase of office supplies from Office Depot, P.O. Box 1067, Charlotte, North Carolina, 28201-1067.

NOW THEREFORE, BE IT RESOLVED that the Town Council for the Town of

Georgetown hereby approves and adopts an encumbrance of funds in Line 101001202 of the Town Office Supplies Fund, in the amount of \$1,148.19, to be used to meet an obligation incurred pursuant to Purchase Order #1339, dated December 23, 1997, for the purchase of office supplies from AE Boyce, P.O. Box 2039, Muncie, Indiana, 47307-0039.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Town Council for the Town of Georgetown hereby approves and adopts an encumbrance of funds in Line 101001202 of the Town Office Supplies Fund, in the amount of \$75.71, to be used to meet an obligation incurred pursuant to Purchase Order #1340, dated December 23, 1997, for the purchase of office supplies from PIP Printing, 1915 West Street, Suite A, New Albany, Indiana, 47150.


NOW THEREFORE, BE IT FURTHER RESOLVED that the Town Council for the Town of Georgetown hereby approves and adopts an encumbrance of funds in Line 101001202 of the Town Office Supplies Fund, in the amount of \$220.99, to be used to meet an obligation incurred pursuant to Purchase Order #1341, dated December 23, 1997, for the purchase of office supplies from Office Depot, P.O. Box 1067, Charlotte, North Carolina, 28201-1067.

ADOPTED by the Town Council of the Town of Georgetown, Indiana, on this ____ day of December, 1997.

TOWN COUNCIL OF THE TOWN OF
GEORGETOWN



Jim Deddo, President




Frank Loop, Vice-President




Ed Bailey, Member

Mary Elizabeth Miller, Member



Mike Mills, Member

ATTEST:



Marita Oexman,
Town Clerk-Treasurer

c:\ciw\georgetw\ordinance\Encumbrance97.office.doc