

# Town of Georgetown, IN

Ordinance # G-06- 16

**AN ORDINANCE CREATING §35 OF  
THE GEORGETOWN CODE OF ORDINANCES,  
PROVIDING FOR THE EXERCISE OF CONFIDENTIALITY  
BY TOWN OFFICIALS AND EMPLOYEES IN AND  
FOR THE TOWN OF GEORGETOWN, INDIANA**

**BE IT ORDAINED BY THE  
TOWN COUNCIL OF THE TOWN OF GEORGETOWN,  
INDIANA THAT:**

**WHEREAS**, the Town Council of Georgetown has reviewed the Town's Code of Ordinances; and,

**WHEREAS**, the Town Council of Georgetown has identified that there are no requirements codified providing for the confidentiality of privileged information learned as a part of performing regular duties as a Town employee or elected officials. The Council believes, therefore, these policies need to be implemented for the good of the Town and the long-term safety of our citizens; and,

**WHEREAS**, the Town's Personnel Policies, adopted 8/19/2004, do require the Public Utilities employees to guard Restricted Information, under the provisions of Section 16, Paragraph E; but those Personnel Policies are not a law, and only apply to the Public Utility employees.

**NOW THEREFORE, BE IT ORDAINED:**

**SECTION 1.** Section 35 of the Code of Ordinances is hereby created to read:

**CHAPTER 35: CONFIDENTIALITY**

**§ 35.01 GENERAL PROVISIONS**

All Town Employees (full time, part time, temporary and long-term contracts) as well as political appointees who work for the Town Clerk-Treasurer shall consider information secured in the course of their work as confidential. Any disclosure of this confidential information to any person not specifically identified as a "constituted authority" shall be cause for fines charged against the violator, under the provisions of §10.99 of the Code of Ordinances, and/or disciplinary action or termination from their jobs.

- A. "Constituted Authority" shall mean any one who is a superior or another Town employee who needs to know the confidential information during the course of their job duties.


**§ 35.02 ELECTED OFFICIALS**

The Town Board may censure any elected Georgetown Official who discloses any confidential information outside the course of that elected official's duties.

**SECTION 2.** The remainder of the Code of Ordinances is confirmed and reiterated.

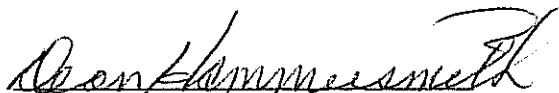
NOW, THEREFORE, BE IT FURTHER ORDAINED that all Ordinances of the Town of Georgetown, Indiana which are in conflict with this Ordinance are hereby repealed to the extent of such conflict, and any Ordinance not in conflict with this Ordinance shall remain in full force and effect.

Adopted by the Town Council of the Town of Georgetown, Indiana, this 20  
day of April, 2006.

  
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Gary Smith, President

  
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Jeff McCaffrey, Vice President

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Jay Davis, Member

  
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Dean Hammersmith, Member

  
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Chris Carter, Member

ATTEST:

  
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Doug Cook, Georgetown Clerk/Treasurer