

**Town of Georgetown
Regular Meeting
December 17, 2018
6:30 P.M.**

Pledge of Allegiance

Roll Call:

Council members present: Chris Loop, Everett Pullen, Kathy Haller, Josh Cavanaugh and Gary Smith. Also attending: Kristi Fox, Bob Woosley, Jessica Alexander, Diane Lilly, Julia Keibler and Chief Denny Kunkel.

Approval of Minutes

Josh Cavanaugh made a motion to approve the Regular Town Council Meeting Minutes on October 15, 2018. Seconded by Kathy Haller and approved 4-0. (Chris Loop was not present for the meeting.)

Chris Loop made a motion to approve the Regular Town Council Meeting Minutes on November 19, 2018. Seconded by Gary Smith and approved 3-0. (Kathy Haller and Josh Cavanaugh were not present for the meeting.)

Clerk Treasurers Report

Chris Loop made a motion to approve write off's in the amount of \$7,507.14. Seconded by Everett Pullen and approved 5-0.

Chief Denny Kunkel

Jordan Jackson has four more weeks of training and should be graduating on January 18, 2019. Tomorrow Santa will be at the school. Last week the police department participated in a school luncheon. Deliveries at residences need to be delivered at a different location if you are not going to be at home. There has been an increase in thefts from porches.

Clerk Treasurers Report

Julia Keibler is going to send a thank you letter to Harrison County with information about how our gaming funds were used during 2018.

Changes need to be made in how payroll is divided up for the Clerk Treasurer's Office by fund. Currently 35% is paid by water, 35% is paid by sewer, 20% is paid by the town and 10% is paid

by sanitation. It was decided that a change would be made with 34% being paid by sewer, 33% being paid by the town and 33% being paid by sanitation.

Integrity One sent us an agreement so that we can digitize paperwork that is kept in the office. The estimate was for \$7,000.00 - \$9,000.00 and includes a scanner. Integrity One would also do some scanning offsite.

Chris Loop made a motion to approve the digital conversion project from Integrity One for up to \$9,000.00 to be paid for out of Water Operating and allow Everett Pullen to sign. Josh Cavanaugh seconded the motion and approved 5-0.

Public Works

The concrete is in and has set up at the utility shop.

Kristi Fox

Nepotism agreements need to be signed by all elected officials today before everyone leaves.

Plan Commission

Josh Cavanaugh has nothing to report.

Storm Water Board

Josh Cavanaugh has nothing to report.

Old Town Hall

Kathy Haller has nothing to report.

Ballpark Committee

Chris Loop discussed the surveillance system for the ballpark. Joel Kintner contacted some other companies. The original quote was for \$3,399.00 from Smartwire to include seven cameras which would be installed with parts and labor.

Chris Loop made a motion to approve \$3,399.00 for Smartwire Inc to install a surveillance system for the ballpark. Seconded by Everett Pullen and approved 5-0. To be paid out of park funds.

Agenda Items

Second reading of Ordinance G-18-11, an ordinance establishing equitable fees for services rendered by sewer works.

Chris Loop made a motion to approve Ordinance G-18-11, an ordinance establishing equitable fees for services rendered by sewer works. Seconded by Gary Smith and approved 5-0.

Richard Lyninger discussed Autumn Cove and parking on the street because of parking tickets that were recently written. Chris Loop explained that the Plan Commission would need to do a comprehensive review of the situation and make a recommendation to the Council.

Josh Cavanaugh has several quotes for web design and is waiting on two more. The quotes that have been received are between \$7,500.00 and \$12,000.00 and include everything.

First Reading of Ordinance G-18-14, an ordinance establishing the method of nomination of a candidate for town office by primary election.

Chris Loop made a motion to approve Ordinance G-18-14, an ordinance establishing the method of nomination of a candidate for town office by primary election. Seconded by Josh Cavanaugh and was approved 4-1. (Kathy Haller was opposed.)

Chris Loop requested a Special Meeting for the second reading of Ordinance G-18-14 on December 20, 2018 at 6:30 P.M.

First reading of Ordinance G-18-15, an ordinance enacting a code of ordinances for the Town of Georgetown, Indiana, revising, amending, restating, codifying and compiling certain existing general ordinances of the Town of Georgetown, Indiana dealing with subjects embraced in such code of ordinance, and declaring an emergency.

Josh Cavanaugh made a motion to approve Ordinance G-18-15, an ordinance enacting a code of ordinances for the Town of Georgetown, Indiana, revising, amending, restating, codifying and compiling certain existing general ordinances of the Town of Georgetown, Indiana dealing with subjects embraced in such code of ordinance, and declaring an emergency. Seconded by Chris Loop and approved 5-0.

Second reading of Ordinance G-18-15, an ordinance enacting a code of ordinances for the Town of Georgetown, Indiana, revising, amending, restating, codifying and compiling certain existing general ordinances of the Town of Georgetown, Indiana dealing with subjects embraced in such code of ordinance, and declaring an emergency.

Josh Cavanaugh made a motion to approve Ordinance G-18-15, an ordinance enacting a code of ordinances for the Town of Georgetown, Indiana, revising, amending, restating, codifying and compiling certain existing general ordinances of the Town of Georgetown, Indiana dealing with

subjects embraced in such code of ordinance, and declaring an emergency. Seconded by Chris Loop and approved 5-0.

A copy of the Code of Ordinances needs to be given to each Town Council member and Kristi Fox. Two copies must remain at Town Hall at all times and it will be available on the website.

Bob Woosley

Community Crossings Matching Grant CCMG we were awarded \$185,364.25. The paperwork has been turned in and we hope to receive the funds in 60-90 days. There will be another round of grants coming up on January 7. Bob Woosley will try to get the 2nd submittal in by the deadline.

A roadway inventory map was handed out. Bob Woosley discovered that there were roads in town that were not listed in our inventory. He is working with INDOT to have these roadways added and should result in an increase in funds that we receive from the state.

Catalpa Ridge extension had a pump station that was not accepted yet. The start up issues have been resolved and is now working correctly. Site restoration is almost completed.

Brookstone Section 3c has a sewer blockage on 12-9-18. Bob Woosley and Jamie Schillmiller are working with the developer to resolve the issue. There was a backup into the basement of one of the new homes. New valves are being installed and functioning properly.

WWTP expansion should be completed in April 2019 but they will try to bring it online sooner. There were some delays with equipment deliveries but everything is back on schedule.

Change Order #1 is a credit on the contract price. The credit is from changing the building type, the foundation was poured rather concrete block, an electric connection was shortened, the air header piping was changed and some doors and windows were changed.

Chris Loop made a motion to approve Change Order #1 which is a deduct order for \$26,530.00 and to allow Everett Pullen to sign it. Seconded by Josh Cavanaugh and approved 5-0.

There will be one or two additional change orders because of a need to upgrade the generator.

Pay Request #9 was \$324,887.65 and retainage is still being withheld until the end of project.

WWTP flow meter was confirmed to be faulty. The new meter has been installed and is being calibrated. Correct readings should begin to be recorded soon.

Josh Cavanaugh left the meeting.

The secondary access drive at the WWTP is becoming more of an issue. We only have one way in and out of the plant. Bob Woosley would like to try to work with the property owner again to include some additional terms.

WWTP Skid Steer will need to be purchased when we begin to process the sludge. We need to be able to move the dumpsters around. The town currently owns one but the utility department uses it and the WWTP will need one. It will probably cost \$50,000.00 or \$60,000. One will need to be purchased by next summer.

Manhole inspections are taking place.

Main Street Revitalization Sidewalk and Wall Replacement Project OCRA Grant has been turned in. Announcements should be received by January 17, 2019.

Knob Hill sections 1 & 2 are now completed. All but one home has been sold. They are moving forward with the next sections. Everything is in order and there are 45 new lots that are in the beginning stages including a Club House.

Drainage Improvements with the Crimson Creek detention basin are being reviewed. Bob Woosley thinks that the town crew can make the modifications.

Lakeland Lagoon information as been pulled and reviewed. Bob Woosley would like to schedule a meeting.

Claims Docket

Chris Loop made a motion to approve the Claims Docket. Seconded by Everett Pullen and approved 4-0.

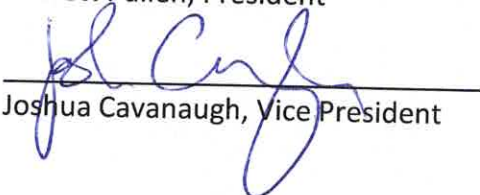
Adjournment

Gary Smith made a motion to adjourn the meeting. Seconded by Chris Loop and approved 4-0.

Minutes approved by:



Everett Pullen, President



Joshua Cavanaugh, Vice President

Christopher Loop

Absent

Kathy Haller

Kathy Haller

Billy Haller

Abstained

Attest:

Julia Keibler

Julia Keibler, Clerk Treasurer